

## **AGENDA**

### **BOARD OF MAYOR AND ALDERMEN**

**April 1, 2003**

**7:30 PM  
Aldermanic Chambers  
City Hall (3<sup>rd</sup> Floor)**

1. Mayor Baines calls the meeting to order.
2. The Clerk calls the roll.

### **CONSENT AGENDA**

3. Mayor Baines advises if you desire to remove any of the following items from the Consent Agenda, please so indicate. If none of the items are to be removed, one motion only will be taken at the conclusion of the presentation.

### **Minutes Accepted**

- A. Minutes of meetings held on October 1, 2002 (two meetings); October 15, 2002 (three meetings); October 22, 2002; October 28, 2002; November 6, 2002 (two meetings); November 13, 2002; November 18, 2002; November 19, 2002 (two meetings); November 26, 2002; December 3, 2002 (two meetings); December 9, 2002; and December 17, 2002 (two meetings).  
**(Note: Forwarded to BMA under separate cover and available for viewing in the Office of the City Clerk.)**

**Ratify and Confirm Poll Conducted**

- B.** Approving a request from Virginia Lamberton, Human Resources Director, to continue the policy of paying the full cost of medical and dental insurance for those employees involuntarily called to active duty.

**Informational – to be Received and Filed**

- C.** Minutes of Mayor's Utility Coordinating Committee meeting held on March 19, 2003.
- D.** Communication from Jerry Reese of Comcast informing the Board of a change in the current Federal Communications Commission fee currently paid by subscribers.
- E.** Communications from Robert Monaco of the NH Department of Environmental Services advising of two appointments to the Piscataquog River Local Advisory Committee.

**REFERRALS TO COMMITTEES**

**COMMITTEE ON BILLS ON SECOND READING**

- F.** Communication from Alderman Garrity requesting an Ordinance amendment to 33.027 Employee Recruitment and Selection.

**COMMITTEE ON FINANCE**

- G.** Appropriating Resolutions:
  - “Raising Monies and Making Appropriations for the Fiscal Year 2004.”
  - “A Resolution appropriating to the Manchester Aggregation Program the sum of \$820,634 from Aggregation Fees for the Fiscal Year 2004.”

“A Resolution appropriating to the Manchester Airport Authority the sum of \$42,676,942 from Special Airport Revenue Funds for Fiscal Year 2004.”

“Appropriating all Incremental Meals and Rooms Tax Revenue Received by the City in Fiscal Year 2003 and held in the Civic Center Fund, for the payment of the City’s Obligations in Said Fiscal Year Under the Financing Agreement.”

“A Resolution appropriating the sum of \$2,952,578 from Recreation User Charges to the Recreation Division for Fiscal Year 2004.”

“A Resolution appropriating to the Manchester School District the sum of \$127,075,275 for the Fiscal Year 2004.”

“A Resolution appropriating to the Manchester School Food and Nutrition Services program the sum of \$4,850,750 from School Food and Nutrition Services Revenues for Fiscal Year 2004.”

“A Resolution appropriating the sum of \$15,500,061 from Sewer User Rental Charges to the Environmental Protection Division for Fiscal Year 2004.”

“A Resolution appropriating to the Manchester Transit Authority the sum of \$850,000 for the Fiscal Year 2004.”

“Continuation of the Central Business Service District.”

“A Resolution appropriating to the Central Business Service District the sum of \$225,000 from Central Business Service District Funds for Fiscal Year 2004.”

"Approving the Community Improvement Program for 2004, Raising and Appropriating Monies Therefore, and Authorizing Implementation of Said Program."

**H.** Resolution:

“Authorizing the Finance Officer to effect a transfer of Fifty One Thousand Dollars (\$51,000) from Contingency to the Special Projects Line Item in the Fiscal Year 2003 Building Maintenance Division Operating Budget.”

**I.** Resolution:

“Authorizing the Expenditure of Excess Unexpended Series 1998 General Airport Revenue Bond Proceeds for Additional Capital Improvements in furtherance of the Manchester Airport Capital Improvements Program.”

**J.** Communication from Joanne Shaffer, Second Deputy Finance Officer/  
Treasury Manager requesting authorization to expend funds from the EDP  
Replacement Account for a Sodium Hypochlorite Storage Tank.

**REPORTS OF COMMITTEES**

**COMMITTEE ON ACCOUNTS, ENROLLMENT & REVENUE  
ADMINISTRATION**

**K.** Advising that it has accepted the City’s monthly financial statements for the eight months ended February 28, 2003 and is forwarding same to the Board for informational purposes.

**L.** Advising that it has accepted the following Finance Department reports:

- a) department legend;
- b) open invoice report over 90 days by funds;
- c) open invoice report (all invoices for interdepartmental billings only);
- d) open invoice report (all invoices due from the School Dept. only); and
- e) listing of invoices submitted to City Solicitor for legal determination

and is forwarding same to the Board for informational purposes.

**M.** Advising that it has accepted the revenue forecast report by department for the current fiscal year and is forwarding same to the Board for informational purposes.

**LADIES AND GENTLEMEN, YOU HAVE READ THE CONSENT AGENDA, A MOTION WOULD BE IN ORDER THAT THE CONSENT AGENDA BE APPROVED.**

4. Nominations to be presented by Mayor Baines, if available.
5. Mayor Baines advises that a motion is in order to recess the regular meeting to allow the Committee on Finance to meet.
6. Mayor Baines calls the meeting back to order.

**OTHER BUSINESS**

7. Report of the Committee on Finance, if available.  
**Ladies and Gentlemen, what is your pleasure?**
8. Communication from Mayor Baines asking members of the Board to endorse a letter expressing opposition to Senate Bill 77 noting it contains an amendment that strips the authority of the Board of Mayor and Aldermen to set the date for approval of the city charter.  
**Ladies and Gentlemen, what is your pleasure?**
9. Bond Resolution: **(A motion is in order to read by title only.)**

“Authorizing The Issuance of Bonds and Notes for Demolishing the existing Derryfield Golf Course Club House and Constructing, Originally Equipping and Furnishing a New Derryfield Golf Course Club House (\$2,300,000), Authorizing the Execution of a Management Agreement between the City and BLL Restaurant, Inc. for the Operation of the new Derryfield Golf Course Club House and Authorizing the Mayor and Any other Designee Thereof to take any and all Other Actions to Accomplish the Purposes of this Resolution.”

**A motion is in order that the Bond Resolution pass and be Enrolled.**

**10. Resolutions: (A motion is in order to read by titles only.)**

“Authorizing the Finance Officer to effect a transfer of Fifty One Thousand Dollars (\$51,000) from Contingency to the Special Projects Line Item in the Fiscal Year 2003 Building Maintenance Division Operating Budget.”

“Authorizing the Expenditure of Excess Unexpended Series 1998 General Airport Revenue Bond Proceeds for Additional Capital Improvements in furtherance of the Manchester Airport Capital Improvements Program.”

**A motion is in order that the Resolutions pass and be Enrolled.**

**11. NEW BUSINESS**

- a) Communications
- b) Aldermen

**12. If there is no further business, a motion is in order to adjourn.**